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Local Enterprise Partnership

Wiltshire Council
Where everybody matters



SWINDON
BOROUGH COUNCIL

AGENDA

Meeting: Joint Strategic Economic Committee (SWLEP)
Place: Committee Room C - Council Offices, Monkton Park,
Chippenham, SN15 1ER
Date: Thursday 15 December 2016
Time: 9.30 am

Please direct any enquiries on this Agenda to Becky Holloway of Democratic Services, County Hall, Trowbridge, BA14 8JN direct line 01225 718063 or email becky.holloway@wiltshire.gov.uk

All public reports referred to on this agenda are available on the Wiltshire Council website at www.wiltshire.gov.uk .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Baroness Scott of Bybrook OBE (Chairman)	Leader of Wiltshire Council
Cllr David Renard (Vice-Chairman)	Leader of Swindon Borough Council
Cllr John Thomson	Deputy Leader of Wiltshire Council and Cabinet Member for Communities, Campuses, Area Boards and Broadband
Cllr Russell Holland	Swindon Cabinet Member for Finance
Cllr Fleur de Rhé-Philipe	Wiltshire Cabinet Member for Economic Development, Skills, Strategic Transport and Strategic Property
Cllr Garry Perkins	Swindon Cabinet Member for Economy, Regeneration and Skills

Non-Voting Membership:

John Mortimer	Chairman of the Swindon and Wiltshire Local Enterprise Partnership Vice-Chairman of the Swindon and Wiltshire Local Enterprise Partnership
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Substitutes:

Cllr Brian Ford	Swindon Cabinet Member for Streetsmart
Cllr Dale Heenan	Swindon Cabinet Member for Highways, Strategic Planning, Sustainability and Transport
Cllr Toby Sturgis	Wiltshire Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Operational Property and Waste
Cllr Dick Tonge	Wiltshire Cabinet Member for Finance
Cllr Stuart Wheeler	Wiltshire Cabinet Member for Hubs, Heritage and Arts, Governance and Support Services
Cllr Oliver Donachie	Swindon Cabinet Member for Housing and Homelessness

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AGENDA

Part I

Items to be considered while the meeting is open to the public.

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the relevant Standards Committee.

3 **Minutes** (*Pages 5 - 8*)

To approve the minutes of the meeting held on 12 October 2016.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 8 December 2016 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 12 December 2016. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **SWLEP Commissioning Board Highlight Reports** (*Pages 9 -7 8*)

7 **Local Growth Fund Finance Summary** (*Pages 79 - 84*)

8 **Local Growth Fund Update**

An update will be circulated following national release of information.

9 **European Structural Investment Fund Update** (*Pages 85 - 90*)

10 **Forward Work Plan**

To approve future items for consideration including:

Assurance Framework – February/April 2017

Higher Futures Action Plan – June 2017

SHMAA (Strategic Housing Market Assessment Area)/FEMA (Functional Economic Market Area) Updates

11 **Date of the Next Meeting**

The date of the next meeting is currently scheduled for 14 February 2016.

12 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

JOINT STRATEGIC ECONOMIC COMMITTEE (SWLEP)

**MINUTES OF THE JOINT STRATEGIC ECONOMIC COMMITTEE (SWLEP)
MEETING HELD ON 12 OCTOBER 2016 AT COMMITTEE ROOM A - COUNCIL
OFFICES, MONKTON PARK, CHIPPENHAM SN15 1ER.**

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr David Renard (Vice Chairman), Cllr Fleur de Rhé-Philipe, Cllr Garry Perkins, Cllr Toby Sturgis (Substitute - Part II) and Cllr Oliver Donachie (Substitute - Part II)

Also Present:

Paddy Bradley

41 **Apologies**

Apologies were received from Councillors John Thomson and Russell Holland, and Mr John Mortimer, acting Chairman of the Swindon and Wiltshire Local Enterprise Partnership.

Councillor Thomson was substituted by Councillor Toby Sturgis

42 **Minutes**

Minutes of the meeting held on 1 July 2016 were presented for consideration and it was,

Resolved:

To approve and sign as a true and correct record.

43 **Declarations of Interest**

There were no declarations.

44 **Chairman's Announcements**

There were no announcements.

45 **Public Participation**

There were no questions or statements.

46 **Local Growth Deal 3 submission from the Swindon and Wiltshire Local Enterprise Partnership (SWLEP)**

Paddy Bradley, Director of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP) Secretariat presented a report on the submission of the SWLEP for the third round of Local Growth Deal (LGF) funding on 28 July 2016, detailing proposed projects to the value of £87047m as detailed in the agenda papers. The SWLEP was also seeking financial support to a commercially sensitive inward investment opportunity. Formal announcement of the results of the bid were expected after the Autumn Statement of the Chancellor of the Exchequer.

The Committee was also informed that every Local Enterprise Partnership had now been assigned a specific minister to be their principal contact. For the SWLEP, the responsible minister was Baroness Neville-Rolfe DBE CMG.

The Committee discussed the LGF bid and the Board sessions to prepare it. It was stated the Board had undertaken many good sessions to identify its priority projects, although it was noted that deliverability would be a key factor in being successful, and that in particular the transport funds available had received applications totalling at least three times the available monies. It was also stated it was unknown if there would be future rounds of funding made available at the present time.

Details were also sought on the announced housing fund, where the LEPs had felt the process had been too convoluted for many larger developers, as well as how LEPs could help aid the process.

Resolved:

To endorse the SWLEP bids to support local economic growth.

47 **SWLEP Commissioning Group Project Highlight Reports**

Ian Durston, Programme Manager, presented a report from the SWLEP Commissioning Group highlighting the status of current projects. The Committee went through the report noting the progress for each project, seeking additional details as appropriate.

It was confirmed the Porton Science Park and Junction 16 projects were progressing well, although in response to queries it was confirmed Highways England was seeking additional information regarding matched funding in respect of the Junction 15 project.

It was noted that the Corsham Mansion House project had been moved to a Red rating as a result of it being determined previous timescales would need to be extended, although it was anticipated the rating would be improved for the next report, with a planning application for further work expected in 2017.

Other updates and comments included that there was work to identify if costs could be reduced in respect of the Swindon Bus Exchange project, the A350 relief road at Yarnbrook had been delayed as a result of ecological issues due to the presence of

bats, and in respect of Junction 17 capacity improvement a business case would be presented to the Commissioning Groups before the end of 2016. The combined New Eastern Villages projects would have a refreshed update shortly, and positive meetings had been held with Network Rail regarding the Chippenham Station Hub, and it was expected the project would move to a Green rating.

The Committee was informed an action plan was being prepared to improve the output of the Higher Futures programme, and the Committee requested that it be brought to them for approval as both local authorities were responsible.

Resolved:

To note the reports and for the SWLEP to note the comments of the Committee.

48 European Structural Investment Fund Updates

A report was provided updating the Committee on the progress of the European Structural Investment Fund. It was confirmed that the government had guaranteed some funding for those who signed deals prior to the UK formally exiting the European Union, although it was unclear if all monies would be available after that point.

Details were also sought on the process of currency exchange for receipt of Fund monies, and the need for applications to be made in as timely a manner as possible.

Resolved:

To note the update

49 Strategic Housing Market Assessment Area and Functional Economic Market Area (SHMAA/FEMA)

Richard Bell, Head of Planning, Regulatory Services and Heritage, Swindon Borough Council, and Alistair Cunningham, Associate Director, Economic Regeneration and Planning, Wiltshire Council, provided an update on the Strategic Housing Market Assessment Area (SHMAA) and Functional Economic Market Area (FEMA) work.

Consultants were in the process of presenting their findings to both local authorities and would also be made to the developer industry, and it was intended the Joint Planning Working Group of both authorities would meet early in 2017 to consider next steps

Resolved:

To note the update.

50 **Forward Work Plan**

The Committee considered the Forward Work Plan. It was requested the action plan for Higher Futures be considered at the next meeting, and the Strategic Housing Market Assessment Area work be considered at the first meeting in 2017.

Additional items to be scheduled as appropriate would be consideration of an updated Assurance Framework for the SWLEP and a Post-16 Education review from March 2017 onwards.

Resolved:

To approve the updated Forward Work Plan.

51 **Date of the Next Meeting**

The date of the next scheduled meeting was confirmed as currently 8 December 2016. It was agreed future meetings could all take place at the Monkton Park offices in Chippenham.

(Duration of meeting: 9.05 - 9.55 am)

The Officer who has produced these minutes is Kieran Elliott, of Democratic Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Agenda Item 6

	Joint Strategic Economic Committee Meeting 15 December 2016
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Security Level:	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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Meeting & Date:	Joint Strategic Economic Committee Meeting – Thursday, 15 December 2016		
Subject:	Commissioning Group Highlight Reports		
Attachments:	None		
Author:	Ian Durston	Total no of sheets: (inc cover sheet)	69

Papers are provided for:	Approval <input type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Information <input type="checkbox"/>
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Summary & Recommendation:

Summary

Highlight Reports for each project and an overall summary table are presented for all LGF and other LEP projects.

16/17 financial summary information has been added for the various funding streams involved.

Attention is also drawn to the RAG rating explanation on page 9 which shows the tolerances used for each category of rating.

Local Growth Fund (Growth Deals 1 and 2)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/001/A350	A350 Improvements	WC	Complete	Complete	
LGF/1516/002/A429	A429 Malmesbury	WC	Complete	Complete	
LGF/1516/004/PSP	Porton Science Park	WC	AG	G	Construction has commenced – completion due October 2017. Marketing website under development.
LGF/1516/005/LSTF	LGF Sustainable Transport Package	SBC	G	AG	Work progressing to programme. Some high level risks being managed.
LGF/1617/001/A350	A350 Dualling Bypass (Badger – Brook + Chequers)	WC	G	G	OBC approved by Board. Badger sett requires closure – minor risk to programme. Construction due to start in May 2017.
LGF/1617/003/SRT	Swindon Rapid Transit	SBC	G	G	Options Assessment Report in process of being updated. Meeting with ITA on business case scope required when OAR approved.
LGF/1617/005/JNC15	M4 Junction 15	SBC	AG	AG	Formal conformation that project will be funded through Highways England Growth and Housing Fund now expected shortly. Affects release of £3.7m of LGF back into SWLEP.
LGF/1617/006/JNC16	M4 Junction 16	SBC	AR	AG	Contractor starting to mobilising 24 October. No major issues.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



LGF/1617/007/MH	Mansion House (Corsham)	WC	R	G	Timescales re-baselined. Design work now progressing.
LGF/1617/008/SBX	Swindon Bus Exchange	SBC	AR	R	CPO has been awarded in favour of SBC but is being challenged. Timescales slipped by 1 year as a result. A review is being commissioned of the Bus Exchange options to identify alternative layouts that would achieve the same objectives as the current proposal but would negate the land issues currently delaying scheme delivery.
LGF/1617/009/YWA	A350 Yarnbrook/ West Ashton Relief Rd	WC	AR	R	Ecology for planning application having an impact on programme timescales. More clarity available post next planning committee (potentially 2017).
LGF/16/17/010/JNC17	M4 J17 Capacity Improvement	WC	AG	G	A way forward on junction layout and funding source has been agreed with Highways England. Wiltshire Council have agreed to cash-flow to allow earlier delivery of scheme. Construction due to start in April 2017.

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Financial Summary:

£Ms	2016/2017				Total
	Q1	Q2	Q3	Q4	
LGF Profile	0.511	2.079	3.124	4.601	10.315
LGF Actual	0.175	1.404			1.579

Department for Transport – LGF (Growth Deal 1)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (i)	New Eastern Villages - Great Stall Bridge	SBC	AG	AG	Design work on hold pending DfT acceptance of modelling and completion of strategic hierarchy review.
LGF/1516/003/EV (iia)	New Eastern Villages - Greenbridge Roundabout (Package 1)	SBC	AG	AG	Construction work underway. Due for completion in January 2017.
LGF/1516/003/EV (iib)	New Eastern Villages -West of A419 (Package 2)	SBC	G	G	No work currently being carried out. Preliminary design due Dec 2018.
LGF/1516/003/EV (iii)	New Eastern Villages A420 Gablecross	SBC	AR	G	Programme re-baselined. Design work on hold pending DfT acceptance of modelling and completion of strategic hierarchy review.

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Financial Summary:

£Ms	2016/2017				Total
	Q1	Q2	Q3	Q4	
LGF Profile	0.612	0.797	0	2.459	3.868
LGF Actual	0.612	0.797			1.409

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Department for Transport - Retained

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (iv)	New Eastern Villages Southern Connector Road	SBC	AR	G	Programme re-baselined. Discovered archaeological remains may require design amendment.
LGF/1516/003/EV (v)	New Eastern Villages White Hart Junction	SBC	AR	G	Programme re-baselined. Design work on hold pending DfT acceptance of modelling and completion of strategic hierarchy review.
LGF/1516/003/EV (vi)	New Eastern Villages Business Case	SBC	AR	G	Programme re-baselined. Comments on 2014 Base Swindon Transport Model received from DfT. Comments being reviewed and addressed by Atkins.
LGF/1617/002/WI	Wichelstowe Infrastructure	SBC	G	G	DfT Retained Scheme. Commencement of work dependent on Joint Venture agreement. Highlight Report to be produced when work starts.
LGF/1617/004/CSH	Chippenham Station Hub	WC	AG	AG	Positive meeting with Network Rail in September. Prior to OBC, additional viability assessments required to determine scale/cost of development.

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Financial Summary:

£Ms	2016/2017				Total
	Q1	Q2	Q3	Q4	
LGF Profile	0.152	0.089	0.32	0.479	1.04
LGF Actual	0.089	0.101			0.19

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



City Deal

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/006/CD	Higher Futures	WC & SBC	AR	AR	Achievement of outputs is proving slow. Full action plan of mitigation activity produced.

Careers and Enterprise Company (CEC)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GEN/001/CEC	Enterprise Advisor Network	WC & SBC	G	G	Project going well with 40 schools/colleges & 34 Enterprise Advisers officially engaged with EAN since delivery began Jan 2016.

Department of Business Energy and Industrial Strategy (BEIS)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GEN/002/GH	Growth Hub	LEP	AG	AG	Procurement exercise underway for project management of portal development.

Financial Summary: Please see individual reports

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**

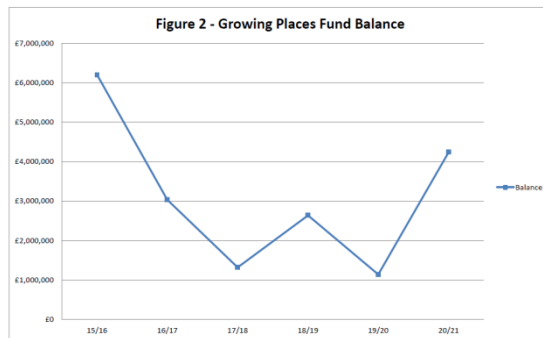


Growing Places Infrastructure Fund (GPIF)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GPIF/001/CAS	GPIF – Castledown Business Park	WC	G	G	£2.54m loan paid to project in 14/15. Repayment when funding is required to satisfy the drawdown requirements of other projects as they come forward.
LEP/GPIF/002/KIM	GPIF - Kimmerfields	FSL	AR	AR	Funding agreement has been signed, but release of monies is dependent on recipient entering into their own funding agreement with a developer by the end of 2016. This has not yet happened due to delays with a CPO.
LEP/GPIF/003/PL	GPIF – Park Lane Corsham	Bath ASU	AG	AG	Delays have been experienced in signing the funding agreement due to issues with the security provided by the recipient. These have now been resolved and a funding agreement and release of monies is expected shortly.
LEP/GPIF/004/WCH	GPIF - Wichelstowe	SBC	AG	AG	There have been issues with the recipient over the complexity of the required funding agreement. A more simplified version is being looked at with discussions taking place between recipient and Ashfords.

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Financial Summary: Graph shows that cash flow results in >£1m available for additional project/s






Key

Project Status

	Red	Amber Red	Amber Green	Green
	R	AR	AG	G

See below for RAG rating methodology

Direction of Travel

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

Milestones

BLUE – complete, **GREEN** - on track, **AMBER** - at risk, **RED** – will be late/is late.

RAG Rating

		Impact			
		1 (Low)	2	3	4 (High)
Probability	4 (Likely)				
	3				
	2				
	1 (Unlikely)				

The RAG reporting is based on the composite elements of probability and impact (see chart to the left) and splits in to the following categories:

- **GREEN:** Project considered being on track, to time, quality and cost.
- **AMBER-GREEN:** Project considered at risk of minor to medium impacts on time, scope and/or cost – requires small mitigating action.
- **AMBER-RED:** Project considered at risk of medium to major impacts on time, scope and/or cost – requires mitigating action.
- **RED:** Project considered at serious risk of significant impact on time, scope and/or cost. Immediate mitigating action required.

RAG Scoring

RAG rating	Cost	Scope	Time
	<ul style="list-style-type: none"> • Minor cost variance on initial project cost may be present. • <1% change in total project cost 	<ul style="list-style-type: none"> • Deliverables and project scope remains unaltered. 	<ul style="list-style-type: none"> • Minor project slippage may be present but total project delivery remains on track. • <30 days total slippage.
	<ul style="list-style-type: none"> • Project is experiencing or expected to experience minor cost increases. • >1% but <5% on total project cost. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience small changes to scope and outputs delivered. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience slippage. • >30 days but <90days total project slippage
	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience major increases in total project costs • >5% but <10% on total project cost. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience major changes to scope and outputs delivered. 	<ul style="list-style-type: none"> • Project is experiencing major slippage and is due to deliver the project outputs and outcomes late. • >90 days slippage but <6 Months total project slippage.
	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience significant and major cost increases. • >10% on total project cost. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience significant change to scope and outputs delivered. 	<ul style="list-style-type: none"> • Project is suffering significant and major delays to delivery. • >6 Months total project slippage.

Principles of Overall Project RAG Status

- The 'lowest' rating against any of the 3 areas of Cost, Scope or Time will be used for the overall project RAG rating.

Local Growth Fund (Growth Deals 1 and 2)

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/004/PSP	Porton Science Park	Richard Walters	Wiltshire Council	AG	G	

Project Description

First phase of construction of Porton Science Park, comprising 45,000 sq. ft. of laboratory and office space. Also construction of initial infrastructure, including services and utilities, for the delivery of later stages of development.

What does our path look like? (Gantt Chart)

Milestone	Baseline	Forecast / Actual
Submission of ESIF outline application	September 2015	September 2015
Publication of Prior Information Notice in OJEU	July 2015	July 2015
BREEAM design review - planning	January 2016	January 2016
Invitation from the Managing Authority to submit a full application	December 2015	December 2015
Commence review of planning permissions/pre-app	January 2016	January 2016
Submission of planning application for BREEAM scheme	September 2016	September 2016
Submit ESIF full application	January 2016	January 2016
Confirmation of agreement to fund – In Principle	January 2016	January 2016
Prequalification questionnaire (PQQ) issued to potential contractors	November 2015	November 2015

Are we on track? (Issues)

G – Works: Construction commenced (on 10 October). Some asbestos and electric cables discovered.

G – Marketing: Website under development, to launch alongside of construction commencement ceremony on site (scheduled November). Comms plan to be updated. Discussions and engagement with Tetricus occupiers ongoing.

G – Management: Procurement of management advisors to determine the optimal management structure for stakeholders in the new Science Park commenced. Appointment anticipated end of October, to complete first phase report before Christmas, and full enterprise model and stakeholder’s briefing pack to be prepared by end of February 2017.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Funding Agreement Signed	May 2016	May 2016
Award contract through OJEU	April 2016	August 2016
Start on site	May 2016	October 2016
Commence full marketing (soft marketing already on-going)	April 2016	January 2017
Completion of incubation and innovation centre	August 2017	October 2017

What are we spending?

£Ms	2015/2016	2016/2017				2017/2018	Total
		Q1	Q2	Q3	Q4		
Profiled LGF			£0.667m	£1.133m	£0.4m	£1.8m	£4.0m
Actual LGF							

Total Project spend to date: £0.877m

Total project cost: £9.6m

A change control has been submitted to the LEP to reflect the above proposed changes to the profile.

What have we done this quarter (Progress)	What do we need to do in the next 2 months (Actions)
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- | | |
|--|--|
| <ul style="list-style-type: none"> • Construction has started on site • Continued engagement with current Tetricus tenants • Commenced procurement of management advisors | <ul style="list-style-type: none"> • Appoint management advisors to determine optimal structure for the management and governance of the Science Park • Submit change control to SWLEP Commissioning Group |
|--|--|

Change Control Notification History

Change Control 1 (CR002)
 Agreed in February 2016
 Change of schedule to complete in 2016/17 rather than March 2016 with associated financial re-profiling.

Change Control 2 (CR008)
 Submitted in October 2016
 Changes requested to schedule with completion moved to October 2017 with associated financial re-profiling

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/005/LSTF	LGF Sustainable Transport Package	James Jackson	Swindon Borough Council	G	AG	↑

Project Description

Project delivers a series of sustainable transport infrastructure schemes that support the delivery of Swindon's strategic growth areas (Eastern Villages, Wichelstowe and Tadpole Farm). Includes toucan crossing upgrades, colleges and school grants and Wichelstowe cycle track enhancements (resurfacing, lighting, crossing improvements, signing etc).

What does our path look like? (Gantt Chart)

	Planned	Forecast/Actual
2016/17 Eastern Flyer		
Options assessment	March 16	March 16
Define package of works	April 16	April 16
Prelim drawings	May 16	May 16
Hand over for detail design PD	May 16	June 16
TP consultation route wide	May 16	May 16
C2 surveys	July 16	July 16
Procurement	July/August 16	July/August 16
Deliver improvement	March 17	March 17
2016/17 crossings		
Define package of works	April 16	April 16
Agree delivery mechanism	May 16	May 16
Handover project delivery	May 16	October 16
Deliver improvements	March 17	March 17
2016/17 Covingham Drive cycle route		
Options assessment	March 16	March 16
C2 survey	March 16	March 16
Scope of prelim design highlighting	April 16	April 16

Are we on track? (Issues)

2016/17 Eastern Flyer

G – Delivery programme schedule -16/17 high level risks mitigated by ongoing Project Manager and Project Sponsor decisions

AG – Eastern Flyer Detailed design – HCW are to undertake design and build following provision of preliminary drawing. Ongoing liaison with between project sponsor and project manager required.

AG – Crossing design – 2 of the 3 crossing are agreed, Garrard Way crossing detailed to be confirmed following Road Safety Audit. Decision required by 28th October.

AG – Procurement documents – Tender process underway. Technical approval required prior to commencement of work on site.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



risks		
TP Consultation internal and external	April/May 16	June 16
Prelim design	May 16	May 16
Handover for detail design PD	May 16	June 16
Planning Application	July 16	July 16
Detailed design	July 16	July 16
Procurement	September 16	October 16
Deliver improvements	March 17	March 17

What are we spending?

Forecast £Ms	2015/2016	2016/2017				2017/18	Total
		Q1	Q2	Q3	Q4		
LGF Capital Profile	1.227	-0.409	0.322	0.2	1.160	1.25	3.750
Actual LGF	1.227	-0.409	0.322				1.14

Total project spend to date = £1.25m out of a total project budget of £3.75m

What have we done this month (Progress) What do we need to do in the next 2 months (Actions)

<ul style="list-style-type: none"> Finalise scheme detail. Planning approval gained Public and wider stakeholder consultation Finalise drawings and scope of work Agree and start procurement Gain approval from Environment Agency 	<ul style="list-style-type: none"> Award Tender Start works on site
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**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/001/A350	A350 Chippenham Bypass Dualling (Badger-Brook & Chequers)	Robert Murphy	Wiltshire Council	G	G	

Project Description

Dualling of A350 at Chippenham between Badger and Brook roundabouts and dualling of approaches north and south of Chequers roundabout.

What does our path look like? (Gantt Chart)

Milestone	Baseline	Forecast/Actual
Interim Outline Business Case (OBC) produced	October 2015	October 2015
Start detailed design	February 2016	February 2016
OBC completed	March 2016	March 2016
OBC approval	May 2016	May 2016
Stakeholder consultation complete	June 2016	October 2016
OJEU Prior Notification Notice (PIN) published	October 2016	October 2016
Complete detailed design (for procurement)	November 2016	November 2016
OJEU Contract Award Notice	March 2017	March 2017
Full Business Case (FBC) submission	March 2017	March 2017
FBC approval	April 2017	April 2017
Start of construction works contract	May 2017	May 2017
Main construction start	June 2017	June 2017
Construction complete	July 2018	July 2018

Are we on track? (Issues/Risks)

- G – Programme**
- Badger sett closure – Natural England confirmation of Badger Settle (closure) licence due 14 October 2016. Contractor is being lined up to carry out the sett closure work in the period October-November 2016 in accordance with seasonal constraints. The proximity of the sett to the road is likely to mean the sett cannot be excavated to ensure access is denied to badgers in future. However, the sett is an outlier and it is felt this would be unlikely, once non-return gates have been installed.
- G – Costs**
- Badger sett closure – if the risk described above occurred, this would impact on construction costs especially if it resulted in a prolonged delay. However, the risk is considered low as relevant actions are in hand.
 - Utilities diversions: Atkins have modified their designs to reduce the extent of service diversion works. The Brook to Badger Instalcom (fibre optic) civils diversion works are being arranged for October to November 2016, ahead of the main contract, further reducing the risk of delays.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Opening date	August 2018	August 2018
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What are we spending?

£Ms	2016/2017				2017/2018	2018/2019	2019/20	Total
	Q1	Q2	Q3	Q4				
LGF Profile	£0.193m	£0.155m	£0.161m	£0.161m	£1.134m	£2.683m	£2.613m	£7.1m
LGF Actual	£0.008m	£0.233m						£0.241m

Total spend to date: £0.378m

Total project cost: £7.262m (to be updated following FBC development)

What have we done this month (Progress)

- Wiltshire Council Cabinet Capital Assets Committee agreed to accelerate the delivery of the scheme using its own cash flow before Growth Deal funding becomes available.
- Consultation with utilities on services diversions undertaken in August 2016 and design rationalised to minimise extent of impact of permanent works on proposed services design layouts.
- Stakeholder consultation is complete and C4 requests, accompanied by the final design drawings, issued to the affected utilities companies on 14 October 2016.
- Design of Cochran Bridge structure complete.
- Design of additional retaining walls to curtail the highway embankment at Cochran have now been completed.
- Cochran Bridge 'Approval in Principle' received September 2016 from Wiltshire Council.
- Highway design (alignment, foundation design, drainage) progressed through Atkins internal review stage.
- Street lighting design completed and subject to final internal review.

What do we need to do in the next 2 months (Actions)

- Formal submission of draft detailed design to client for informal review and for issue as part of PQQ (PIN issue of Works information Pack).
- Completion and re-submission of design drawings and specification in response to Wiltshire Council feedback on submitted design.
- Installation of Instalcom ducts in advance of the works will be undertaken in October 2016. Instalcom service diversion work; assist Ringway team.
- Badger sett closure works; assistance to contractor
- Completion and submission of Bill of Quantities and full contract document package.
- Prior Information Notice issue of WIP scheduled for November 2016. PQQ (Invitation to Submit Participation Requests) now being finalised for issue in October 2016, with draft design drawings and specification to be attached. Formal submission of full tender pack is still on track for November 2016.

- Street lighting design submitted to SSE for pricing of provision of new power supply (Atkins have been advised that a 65 day turnaround timescale has been applied by SSE as there are more than 100 new and relocated lighting columns connections).
- Site (ground) investigation completed and Geotechnical Design Report produced.
- Traffic signage and road marking drawing submitted to WHC for review - comments received and amendments made.
- Tree Preservation Order (TPO) tree felling undertaken October 2016.
- Modelling of impact of proposed works (new bridge and culvert extensions beneath proposed highway) indicated that there would be no adverse drainage/flood affects. Similarly, no additional attenuation is required within the proposed highway drainage system.
- Retaining wall structure designs (three locations and special embankment/cutting profile) completed.
- Invitations to submit Participation Requests issued. PIN works information pack and PQQ being finalised to facilitate procurement.
- Completion of draft detailed design and works information package.
- Atkins has completed internal Quality Assurance review of design packages (to ensure all design packages (for structures and installations) are appropriately co-ordinated) and liaised with Wiltshire Council regarding acceptance of departures or relaxations throughout the duration of the delivery programme. Wiltshire Council representatives have met with Atkins to review progress in face-to-face meetings in August and September.

Change Control Notification History

Change Control 1 (CR003)

Agreed in March 2016

Changes to scheme schedule with completion in August 2018 (previously reported at September 2019).
Also changes to overall scheme cost but no change to LGF financial requirements.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/003/SRT	Rapid Transit	James Jackson	Swindon Borough Council	G	G	

Project Description

Implementation of three high quality bus routes in Swindon that support delivery of the New Eastern Villages, Wichelstowe and Tadpole Farm developments.

What does our path look like? (Gantt Chart)			Are we on track? (Issues)
	Planned	Actual	
Wichelstowe - Options Assessment report	Updating March 2016	March 2016	<p>Summary and overview This programme sets out the detail related to the first Bus Rapid Transit route between Wichelstowe and Swindon Town Centre. This is to be delivered during the period 2017/18. During the period 2017/18 an options assessment report for the second corridor will be undertaken. The scheme between Tadpole Farm in north Swindon and the town centre will be defined ready for delivery in 2018/19. Finally a third corridor between New Eastern Villages and the town centre will have an options assessment undertaken during 2018/19, this will take into account the final agreed “design and access strategy” being developed for the NEV as part of the DfT retained schemes business case.</p> <p>G – Programme – High Level consultation has taken place. Scheme development and refined analysis of the scheme is underway. The base year micro-simulation model is being reviewed.</p> <p>G – OAR – To be updated following additional survey information and modelling work. Further site visits and internal input developing scheme options.</p> <p>G – Budget – Scheme options will be developed in greater detail using the 2016 budget.</p> <p>G – ASR and BC scope – Liaison ongoing with ITA further</p>
Public/Old Town Consultation stage 1	September 2016	September 2016	
Prepare base model for option testing	October 2016	October 2016	
Appraisal Specification report sent to Independent Technical Adviser	Sept 2016	Sept 2016	
Define Appraisal methodology for LEP	November 2016	November 2016	
Mannington Roundabout further modelling options	November 2016	November 2016	
Old Town further modelling of scheme options	November 2016	November 2016	
Preliminary Design Old Town, Pipers Way, Mannington	December 2016	December 2016	

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



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		2016	discussion to take place following update of OAR.
Develop and submit Business Case	March 2017	March 2017	
Public/Old Town consultation stage 2	January 2017	November 2016	
Seek approval from Strategic Highways Programme Board/LEP	February 2017	February 2017	
Review and upgrade software and/or setup/calibration for bus priority at Groundwell Road, Wootton Bassett Road, E Wichel Way.	April 2017	April 2017	
Handover to project delivery for detailed design.	April 2017	April 2017	
Commence process and preparation for start of the procurement exercise.	April 2017	April 2017	

What are we spending?

	2016/17				2017/2018	2018/2019	2019/2020
	Q1	Q2	Q3	Q4			
Approved LGF Profile	.16				3.28	3.28	3.12
Actual spend incurred (LGF)	0						
Total project spend to date = £0 out of a total project budget of £9.85m							

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



What have we done this month (Progress)	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> Stakeholder engagement – Further meetings have taken place with operators and internal stakeholders. Additional issues identified. Consultation events held with the Business community in Old Town and 2 separate public events Modelling scope developed and drafted. 	<ul style="list-style-type: none"> Programme – Further consultation and communication with key stakeholders. Including SWLEP/ITA reference need and detail of Business Case development. Scheme progress – Further development of preliminary designs for scheme options identified within the OAR, including the commissioning of modelling work. Agreement to proceed following consultation with Lead Member and SRO.
Change Control Notification History	
<p><u>Change Control 1 (CR017)</u> Submitted in October 2016 Temporary transfer of £3.12m budget to Jnc 16 project.</p>	

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/005/JNC15	M4 Junction 15	Sam Howell	Swindon Borough Council	AG	AG	

Project Description

Major improvements to M4 junction 15 slip roads and approaches in order to support delivery of New Eastern Villages and Commonhead housing developments.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Highway preliminary design	Completed	Completed
HA Modelling	Completed	Completed
HA scheme approval and feedback	Completed	Completed
G&HF Stage 2	Completed	Completed
Detailed Design	Nov 2015	Completed
HCA Viability Assessment	Nov 2015	Completed
Funding Award	tbc	tbc
Initiate procurement	April 2017	April 2017
Contract award	October 2017	October 2017
Scheme completed	March 2019	March 2019

Are we on track? (Issues/Risks)

AG – Programme – Previous programme has been reviewed to reflect Highways England Growth and Housing Fund announcement. Confirmation of award at HE IDC Board (September) subject to detailed design and funding agreement assurances. SBC/HE have met with developers to progress detailed design. HE to confirm programme/next steps this month.

AG – Budget – Scheme identified in HE Road Investment Strategy – Growth and Housing Fund to be progressed under the first funding tranche through the HE value management process. £8.7m estimated scheme costs will be made up of 50/50 split between central govt. and local sources, ie, s106 - which will release LGF budget back into SWLEP. The 50% contribution developers yet to be agreed.

AR – Scheme cost – (£8.7m) Scheme costs reflect ‘future proof’ scheme and include additional structure elements required by HE to support all planned local growth. Detailed design awaited to inform cost.

What are we spending?

£Ms	2015/16	2016/17				2017/18	2018/19	Total
		Q1	Q2	Q3	Q4			
Profile (LGF)						1.850	1.850	3.700
Actual								

Total project spend to date = £0 out of a total project budget of £3.7m

What have we done this in the past two months?

- Presentation at HE IDC Board
- Financial – Discussions on-going with HE and developers.

What do we need to do in the next 2 months (Actions)

- Programme – HE to confirm programme/draw down
- Funding –SBC to confirm mechanism for securing s106 contributions.
- Design – Developers to progress detailed design

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/006/JNC16	M4 Junction 16	Tim Mann	Swindon Borough Council	AG	AG	

Project Description

Major improvements to M4 junction 16 slip roads and approaches in order to support delivery of Wichelstowe housing development.

What does our path look like? (Milestones)

Milestone	Forecast	Actual
Issue tender (PQQ)	Jan 2016	Jan 2016
Achieve technical approval	Mar 2016	Mar 2016
Issue tender (ITT)	Apr 2016	April 2016
Appoint contractor	Sep 2016	Sept 2016
Mobilise and commence construction	Oct 2016	Oct 2016
Complete construction	Dec 2017	Mar 2018

Are we on track? (Issues/Risks)

G – Funding – Change control to be prepared to confirm GPIF agreement.
G – Design – Contractor led designs to be submitted.
AG – Project Mgt – Comms are ongoing and being well received.
AG – Programme – Delay in appointment of contractor due to land purchases and procurement complications has resulted in delay to end date.

What are we spending?

£Ms	2014/15	2015/16	2016/2017				2017/18	2018/19	2019/20	Total
			Q1	Q2	Q3	Q4				
Profile (LGF)	0	0.88	-0.13	0.81	1.5	2.78	3.197		-3.12	5.92
Actual / predicted	0	0.88	-0.13	0.81						1.843

Total project spend to date = £1.83m out of a total project budget of £12.613

*£3.12 to be paid back to Rapid Transit budget in 2019/20

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



What have we done this month?	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Funding – LEP FBC approved. • Land – Purchases complete. Hedgerow licences granted. • Procurement – Contract awarded and signed. • Project Mgt – Visits to local (Town and Parish) Councils complete. Other comms ongoing. 	<ul style="list-style-type: none"> • Funding – Conclude GPIF agreement (TM, Dec 16). • Design – Submit contractor designed items (Hochtief, Oct/Nov 16) • Project Mgt – Continue comms (TM, ongoing 16) • Construction – Commence works (Oct/Nov 16)
Change Control Notification History	
<p><u>Change Control 1 (CR017)</u> Submitted in October 2016 Temporary transfer of £3.12m budget from Rapid Transit project.</p>	

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/007/MH	Mansion House (Corsham)	Kaz Van Den Berg	Wiltshire Council	R	G	

Project Description

Renovation and conversion of Mansion House building in Corsham to create incubation space for businesses working within the digital or innovation sectors and teaching space to facilitate the opportunity to deliver both higher-education courses and schools engagement.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Appoint Project Team	Nov/Dec 2015	Feb 2016
Detailed design	October 2016	October 2016
Submit planning application	November 2016	November 2016
Tender issue	December 2016	December 2016
Planning application approval	February 2017	February 2017
Contract award	May 2017	May 2017
Construction commence	June 2017	June 2017
Construction complete	December 2017	December 2017

Are we on track? (Issues/Risks)

Programme

G – A more detailed articulation of the delivery programme has been developed by appointed project managers ARUP. This revised plan has resulted in the forecast milestones being updated. The construction is still planned to complete in financial year 17/18 as per the original submission.

The original project timescale and accompanying masterplan was based on an initial high level review of the project. Now that more detailed project work has been undertaken and consultants appointed the project timescale requires updating. The original project plan also did not take into account a number of project unknowns/gaps in information - these have now been assessed and more information provided.

A project change control notification has been submitted to the SWLEP to reflect changes to the timeline. The RAG rating and baseline milestones have been updated to reflect implementation of the requested changes.

What are we spending?

EMs	2014/15	2015/2016	2016/2017				2017/18	2018/19	Total
			Q1	Q2	Q3	Q4			
Profile (LGF)		£0.030m	£0.005m	£0.025m	£0.130m	£0.100m	£2.170m	£0.050m	£2.5m
Actual	£0.001m	£0.030m	£0.013m	£0.024m					£0.068m

Total project spend to date £0.068m
Total project cost £2.5m

What have we done this month?

- Assess current designs and finalise proposals
- Pre-planning engagement with conservation officers
- Engage with stakeholders regarding future interest in the mansion house
- Produce project change control notification

What do we need to do in the next 2 months (Actions)

- Submit change control to LEP Commissioning Group
- Commence stage 2 - detailed design and specification
- Enabling works package to be tendered
- Surveys to be undertaken: geotechnical; floodrisk; transport/travel plan; archaeological; intrusive asbestos
- Prepare and submit planning application

Change Control Notification History

Change Control 1 (CR001)

Agreed in September 2015.
Changes to scope and deliverables.

Change Control 2 (CR009)

Submitted in October 2016
Changes to schedule. Updating the project schedule in line with what ARUP have prepared. Project completion December 2017.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/008/SBX	Swindon Bus Exchange	Deborah Heenan	Swindon Borough Council	AR	R	

Project Description

Construction of new bus exchange on Fleming Way.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/Actual	<p>R – Programme: Milestones have been updated to reflect the slippage with the Bus Exchange scheme resulting from the CPO process and the subsequent Judicial Review by one landowner. The JR has been set for 22nd November, and a decision on the outcome of the CPO is therefore expected by the end of 2016.</p> <p>The Health Centre element of the scheme is progressing to programme.</p> <p>AR – Design: The detailed design of the Bus Exchange cannot be commissioned until the land issues have been resolved, to minimise the risk of abortive work and costs. This will then have attendant impacts upon the rest of the programme as reflected in the adjusted milestones.</p> <p>As a mitigation measure, a review has been commissioned of the Bus Exchange options to identify alternative layouts that would achieve the same objectives as the current proposal but would negate the land issues currently delaying scheme delivery. This review has commenced, and is expected to be concluded by January 2017.</p>
Funding Approval (SBC)	2014	Completed	
Legal Agreement with Bus Operators	2014	Completed	
LGF approval	2014	Completed	
CPO for land approved	January 2016	February 2016	
Carfax Car Park demolition completed	January 2016	January 2016	
Construction of new Health Centre commences	February 2016	January 2016	
Detailed design completed and reserved matters planning application submitted	March 2016	March 2017	
Stopping up Order for Bus Exchange granted	April 2016	April 2017	
Planning permission granted	July 2016	July 2017	
Build Contract procured	September 2016	September 2017	
Construction start on site	September 2016	October 2017	
Temporary Bus Station construction start	December 2016	August 2017	
Temporary Bus Station opens	March 2017	October 2017	
NHS take possession of new	February 2017	February 2017	

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Health Centre		
Bus Exchange construction completes	May 2018	June 2019

What are we spending?

£Ms	2016/2017				2017/18	2018/19	2019/20	Total
	Q1	Q2	Q3	Q4				
Profile (LGF)	0	0	0	0	1.1	1.7	0.2	3.00
Actual (against LGF)	0	0	0	0				

Total project spend to date = £0m out of a total project budget of £6 million.

What have we done in the past 2 months? What do we need to do in the next 2 months (Actions)

<ul style="list-style-type: none"> • Construction of the new Health Centre is progressing. • Negotiations have continued with the landowner to resolve the JR challenge. • A review of Bus Exchange options has commenced to provide contingency in relation to the land acquisition issues. • Appointed a new Project Manager within FSL to lead this scheme. 	<ul style="list-style-type: none"> • Complete the review of Bus Exchange options. • Await the outcome of the JR hearing on 22 November, and review scheme options once this is known. • Prepare the design brief ready for issue once the land negotiations have been completed.
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**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/009/YWA	A350 Yarnbrook/West Ashton Relief Road	Martin Aldam	Wiltshire Council	AR	R	

Project Description

Construction of a relief road from the A350 in the Yarnbrook and West Ashton area located to the south east of Trowbridge. The scheme will unlock the Ashton Park development of 2,600 homes and 15ha of employment land.

What does our path look like? (Gantt Chart)

Milestone	Baseline	Estimated Date
OBC approval	April 2015	April 2015
Planning application submission by developer	May 2015	May 2015
Outline planning application determination	May 2015 to January 2016	May 2015 to Feb 2017
S106 agreements	February 2016 to May 2016	February 2017 to June 2017
Outline planning permission approval	February 2016 to May 2016	February 2017 to June 2017
Procurement / Tendering	September 2016 to February 2017	August 2017 to January 2018
Develop Full Business Case	October 2016 – May 2017	September 2017 – March 2018
FBC submission to SWLEP Board	May 2017	March 2018
FBC approval	July 2017	May 2018
Detailed design	March 2017 – March 2018	Feb 2018 – Feb 2019
Construction	April 2018 – March 2021	March 2019 – March 2021

Are we on track? (Issues/Risks)

R – Programme

There are significant issues with ecology matters in relation to dealing with the planning application for the Ashton Park strategic site, with a particular focus on the Habitats Directive Assessment. These issues will have an impact on the scheme's proposed programme (milestones) and spend profile. A 'LGF Project Change Control Notification to SWLEP Commissioning Group' will need to be submitted once there is clarity on the planning application and associated legal agreement(s). This clarity should be achieved once the application is discussed at the relevant planning committee.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Opening date	April 2021	April 2021
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What are we spending?

£Ms	2016/2017				2017/2018	2018/2019	2019/2020	2020/21	Total
	Q1	Q2	Q3	Q4					
Profile	£0.117m						£2.283m	£3.1m	£5.5m
Actual	£0.117m								£0.117m

Total project spend to date: £0.117m

Total project cost: £17.094m (to be updated following FBC development)

A change control will be developed and submitted to the LEP to reflect the above proposed changes to the profile.

What have we done this month (Progress)

- Further consideration of the Ashton Park planning application including phasing of the development in relation to the provision of the YWARR.

What do we need to do in the next 2 months (Actions)

- Continue to work through the planning application process (Michael Kilmister, Development Control Team Leader (Central)).
- Ongoing discussions with the Ashton Park developer regarding scheme delivery (Phil Tilley, Highways Development Control Officer).

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/16/17/010/JNC17	M4 J17 Capacity Improvement	Kingsley Hampton	Wiltshire Council	AG	G	

Project Description

Capacity improvements to M4 junction 17 in order to support housing development in Chippenham.

What does our path look like? (Gantt Chart)	Are we on track? (Issues/Risks)																																							
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>M4 Part Signalisation Scheme Delivery 350 days</td> <td></td> <td></td> </tr> <tr> <td>Award of Commission</td> <td>June 2016</td> <td>June 2016</td> </tr> <tr> <td>Appraisal Specification Report</td> <td>Aug 2016</td> <td>Sept 2016</td> </tr> <tr> <td>Section 6</td> <td>Aug 2016</td> <td>Oct 2016</td> </tr> <tr> <td>Outline Business Case</td> <td>Sept 2016</td> <td>Oct 2016</td> </tr> <tr> <td>Detailed Design</td> <td>Sept 2016</td> <td>Oct 2016</td> </tr> <tr> <td>SWLEP OBC Approval</td> <td>Nov 2016</td> <td>Nov 2016</td> </tr> <tr> <td>Procurement (PIN published)</td> <td>Dec 2016</td> <td>Dec 2016</td> </tr> <tr> <td>Full Business Case submission</td> <td>Feb 2016</td> <td>Feb 2016</td> </tr> <tr> <td>SWLEP FBC Approval</td> <td>Jan 2017</td> <td>Mar 2017</td> </tr> <tr> <td>Construction start</td> <td>Jun 2017</td> <td>Jun 2017</td> </tr> <tr> <td>Construction complete</td> <td>Oct 2017</td> <td>Aug 2017</td> </tr> </tbody> </table> <p>A change control notification has been submitted to the SWLEP to reflect the above acceleration of the project.</p>	Milestone	Baseline	Forecast/Actual	M4 Part Signalisation Scheme Delivery 350 days			Award of Commission	June 2016	June 2016	Appraisal Specification Report	Aug 2016	Sept 2016	Section 6	Aug 2016	Oct 2016	Outline Business Case	Sept 2016	Oct 2016	Detailed Design	Sept 2016	Oct 2016	SWLEP OBC Approval	Nov 2016	Nov 2016	Procurement (PIN published)	Dec 2016	Dec 2016	Full Business Case submission	Feb 2016	Feb 2016	SWLEP FBC Approval	Jan 2017	Mar 2017	Construction start	Jun 2017	Jun 2017	Construction complete	Oct 2017	Aug 2017	<p>AG – Programme Highways England has a holding order related to the impact of future development growth in Chippenham on the M4 J17. As this was not able to be resolved as part of the previously postponed EiP into the Chippenham Site Allocations DPD, there is now the urgent need to deliver the M4 J17 scheme as soon as possible. Subject to ongoing discussions with Highways England, the emerging OBC will set out a proportional scheme programme more in line with the original SEP proposition (i.e. delivery 2016/17).</p> <p>AR – Costs The current high level scheme cost was originally estimated at £1.2 million (adjusted May-16 to £934K). A cost estimate is being developed as part of discussions with Highways England (to understand their necessary requirements) and the further development of the OBC.</p> <p>HE has sought internal counsel on a decision regarding commuted sums and waived costs. WC await outcome.</p> <p>HE have applied and been successful for an internal (HE) funding stream, however it is understood that this particular stream is empty. WC await clarity.</p>
Milestone	Baseline	Forecast/Actual																																						
M4 Part Signalisation Scheme Delivery 350 days																																								
Award of Commission	June 2016	June 2016																																						
Appraisal Specification Report	Aug 2016	Sept 2016																																						
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Procurement (PIN published)	Dec 2016	Dec 2016																																						
Full Business Case submission	Feb 2016	Feb 2016																																						
SWLEP FBC Approval	Jan 2017	Mar 2017																																						
Construction start	Jun 2017	Jun 2017																																						
Construction complete	Oct 2017	Aug 2017																																						

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



What are we spending?

£Ms	2014/15	2015/16	2016/2017				2017/2018	Total
			Q1	Q2	Q3	Q4		
LGF Profile			£0.036m	£0.1m			£0.364m	£0.5m
LGF Actual			£0.037m	£0.015m				£0.052m

A detailed spend profile is being developed as part of the OBC.
 Total project spend to date: £0.052m
 Total project cost: £0.934m (to be updated following OBC/FBC development)

A change control notification has been submitted to the LEP to reflect the above proposed changes to the profile.

What have we done this month (Progress)

- Wiltshire Council Cabinet Capital Assets Committee agreed to cashflow the delivery of the scheme in advance of LGF funding becoming available to enable the project to be delivered in 2017/18.
- Atkins continues to develop OBC and detailed designs.
- Agreement on procurement process to deliver works for A350 further dualling and J17 works concurrently.
- Change Control regarding re-profiling
- Section 6 received for review
- Submitted draft design proposal (to HE, Skanska) for the signal control system

What do we need to do in the next 2 months (Actions)

- Submit October change control to SWLEP Commissioning Group
- Submit Section 6
- Receive detailed designs submit to HE
- Produce OBC (Atkins – October 16).
- Submit the OBC to the ITA and SWLEP Board for approval as per the assurance framework (Kingsley Hampton – Oct 16).

Change Control Notification History

Change Control 1 (CR010)

Submitted in October 2016

Changes requested to schedule. To enable M4 Junction 17 Improvements to be delivered and completed in 2017/18 instead of 2019/20 as originally planned. Project completion scheduled for August 2017.

Department for Transport – LGF (Growth Deal 1)

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(i)	New Eastern Villages Great Stall Bridge	Peter Morgan	Swindon Borough Council	AG	AG	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the construction of a new bridge over the A419 to provide provision for a link from the development to the town centre.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Viability Review	March 2016	March 2016
Preliminary design completed	March 2017	March 2017
Planning application granted	October 2017	October 2017
(SoS call in/Public Inquiry)	October 2018	October 2018
D&B Tender Process	December 2017	December 2017
Detailed Design	December 2018	December 2018
Construction commence	January 2021	January 2021
Construction complete	May 2022	May 2022

Re-base lining

- Original programme plan included a traditional procurement route to construction entailing: detailed design, tender and construction
- Procurement changed from a traditional route to a Design and Build option through Highways England Collaborative Delivery Framework
- In light of this change, we have reviewed the programme plan which provides the following benefits of early contractor involvement to control buildability, quality and cost certainty

Are we on track? (Issues/Risks)

AG – Cost

- Currently within budget however forecast spend profile and LGF grant profile for 2018/19 will need to be reviewed.

AG – Project scope

- Hierarchy review for NEV may result in a change of scope from the original scheme,
- Options to be considered for specification include all traffic rather than the original scope of public transport, pedestrian and cycle use.

AG – Time

- Design work is on hold pending the completion of the hierarchy review for the NEV development (mid November).
- This review has been commissioned to reflect the outline planning applications submitted for parts of the NEV development.

What are we spending?

	15-16	16-17				17/18	18/19	19/20	TOTAL
		Q1	Q2	Q3	Q4				
Approved LGF Profile	0	0	0	0	0	0.5	3.5	3.6	7.6
Actual Spend Incurred									

Total project spend to date = £0m out of a total project budget of £17.92m

What have we done in the last 2 months

- Had approval for the procurement process from the NEV Programme Board
- Met with Highways England CDF framework contractors
- Initial meeting held with Atkins regarding preliminary design

What do we need to do in the next 2 months (Actions)

- Start preliminary design
- Receive the modelling report

Change Control Notification History

Change Control 1 (CR013)

Submitted in October 2016

Re-baselining of interim milestones post new procurement strategy. Project completion remains at May 2022.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(ia)	New Eastern Villages Greenbridge Roundabout	Peter Morgan	Swindon Borough Council	AG	AG	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the improvement of the layout of Greenbridge Roundabout to support increased traffic flows.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Design completed	25 September 2015	September 15
Tender issued	December 2015	08 December 15
Tender returns	Feb 2016	02 Feb 2016
Start on site	March 2016	April 2016
Complete on site	November 2016	January 2017

Are we on track? (Issues/Risks)

G – Cost – Project still continuing within budget.
G - Quality – Currently no issues with quality.
AG – Time – Programme completion is currently January 2017.
 Mitigation: continue work with contractor to address slippage issues by ensuring that scheme will complete in January, as per revised programme

What are we spending?

	15-16	16-17				17/18	18/19	19/20	20/21	TOTAL
		Q1	Q2	Q3	Q4					
Approved LGF Profile	0.591	0.612	0.797			0	0	0	0	2.000
Actual Spend Incurred (LGF)	0.591	0.612	0.797							2.000

Total project spend to date = £2.893m out of a total project budget of £5.3m

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



What have we done in the last 2 months	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Construction works – drainage, kerbing and swales underway • Fortnightly highways newsletter has been published • Drainage works 80% complete. Kerbing works 70% complete • Road foundation 80% complete • Final stages of road re-construction on Slade Drive & Swindon Rd 	<ul style="list-style-type: none"> • Continue with construction works on site.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iib)	New Eastern Villages Mitigation West of A419 Package 2	Peter Morgan	Swindon Borough Council	G	G	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the improvement of the layout of the A3102 Oxford Rd/Nythe Rd junction, Piccadilly roundabout and Coate roundabout to support increased traffic flows.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast / Actual
Initial site surveys	November 2015	November 2015
Preliminary design	December 2018	December 2018
Detailed Design/tender documents	November 2019	November 2019
Complete on site	March 2021	March 2021

Are we on track? (Issues / Risks)

G – Cost – Project still within original predicted budget. Scheme spend estimated to start in 2019/20. Anticipated LEP grant of £0.5m in 19/20 and £1.5m in 20/21.
G - Quality – Currently no issues with quality.
G – Time – Programme still on original path.

What are we spending?

	15/16	16-17				17/18	18/19	19/20	20/21	21/22	TOTAL
		Q1	Q2	Q3	Q4						
Approved LGF Profile	0	0	0	0	0	0	0	0.500	1.500	0	2.000
Actual Spend Incurred											

Total project spend to date = £0 out of a total project budget of £2.61 m

What have we done in the last 2 months

. N/A

What do we need to do in the next 2 months (Actions)

N/A

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iii)	New Eastern Villages A420 Gablecross & Police Station	Robert Sweetnam	Swindon Borough Council	AR	G	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves improvements along the length of the existing A420 in the area to accommodate the impact of increased traffic and to preserve journey time reliability on the strategic route.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Feasibility modelling	October 2016	October 2016
Preliminary design	March 2017	March 2017
D&B Tender Process	December 2017	December 2017
Detailed design	August 2018	August 2018
Construction commence	September 2018	September 2018
Construction complete	August 2019	August 2019

Re-base lining

- Original programme plan included a traditional procurement route to construction entailing: detailed design, tender and construction
- Procurement changed from a traditional route to a Design and Build option through Highways England Collaborative Delivery Framework
- In light of this change, we have reviewed the programme plan which provides the following benefits of early contractor

Are we on track? (Issues/Risks)

- G – Costs**
- Feasibility modelling should provide clarity
- G – Quality –** Currently no issues with quality.
- G – Time**
- Design work on hold pending completion of route hierarchy review (anticipated report mid November).

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



- involvement to control buildability, quality and cost certainty
- Due to route hierarchy and modelling delay, it is not possible to achieve original construction milestone

What are we spending?

	15-16	16-17				17/18	18/19	19/20	20/21	21/22	TOTAL
		Q1	Q2	Q3	Q4						
Approved LGF Profile	0.041				2.459						2.500
Actual Spend Incurred (LGF)	0.041	0.022	-0.022								0.041

Total project spend to date = £0.041m out of a total project budget of £5.37m

What have we done in the last 2 months

- Had approval for the procurement process from the NEV Programme Board
- Met with Highways England CDF framework contractors
- Initial meeting held with Atkins regarding preliminary design

What do we need to do in the next 2 months (Actions)

- Start preliminary design
- Review the modelling report from CH2M

Change Control Notification History

Change Control 1 (CR012)

Submitted in October 2016

Re-baselining of schedule post new procurement strategy. Project completion moved by 1 year to August 2019.

Department for Transport - Retained

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1516/003/EV(iv)	New Eastern Villages Southern Connector Road	Tom Campbell	Swindon Borough Council	AR	G	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the construction of a new link road connecting the new development to the Commonhead Roundabout of the A419.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Preliminary survey work	January 2016	February 2016
Preliminary design (Stage 2)	May 2017	May 2017
Planning Consent	November 2017	November 2017
Land acquisition (CPO) complete	February 2019	February 2019
(SoS call in/Public Inquiry)	November 2018	November 2018
D&B Tender Process	June 2018	June 2018
Detailed Design	June 2019	June 2019
Construction Commence	October 2019	October 2019
Construction Complete	March 2021	March 2021

Are we on track? (Issues/Risks)

- G – Cost**
 - risk mitigation allowance and land costs
- G – Quality** – Currently no quality issues
- G – Time**
 - The project is on track to achieve overall construction milestone
- G – Programme**
 - Archaeological remains found on preferred alignment, may require design amendment.
 - County Archaeologist to be consulted once archaeological surveys completed.
 - New lead consultant reviewing overall programme.

Re-base lining

- Original programme plan included a traditional procurement route to construction entailing: detailed design, tender and construction
- Procurement changed from a traditional route to a Design and Build option through Highways England Collaborative Delivery Framework
- In light of this change, we have reviewed the programme plan which provides the following benefits of early contractor involvement to control buildability, quality and cost certainty

What are we spending?

	15-16	16-17				17/18	18/19	19/20	20/21	TOTAL
		Q1	Q2	Q3	Q4					
Profile (LGF)	0	0	0	0	0	0	0	5.800	5.800	11.600
Actual (LGF)	0	0	0	0	0	0	0	0	0	

Total project budget = £20.95m

<ul style="list-style-type: none"> • What have we done in the last 2 months 	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Hydrogeological investigations, Arboriculture and geophysical surveys • Commissioned follow-on badger surveys. • Technical consultation with Environment Agency • Technical consultation with Highway England • Completed Drainage Data Review • Reviewed land acquisition costs • Had approval for the procurement process from the NEV Programme Board • Met with Highways England CDF framework contractors • Initial meeting held with Atkins regarding preliminary design 	<ul style="list-style-type: none"> • Continue hydrogeological and geophysical surveys • Consult with County Archaeologist • Confirm highway alignment • Appoint Land Agent to lead land assembly process • Further engagement with landowners • Complete arboriculture report • Agree programme and commission Lead Consultant
Change Control Notification History	
<p><u>Change Control 1 (CR005)</u> Agreed April 2016 Slip of planning application date by 6 months.</p> <p><u>Change Control 2 (CR014)</u> Submitted in October 2016 Re-baselining of interim milestones in schedule post new procurement strategy. Completion of project remains as March 2021.</p>	

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1516/003/EV(v)	New Eastern Villages White Hart Junction	Peter Morgan	Swindon Borough Council	AR	G	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the significant improvement of the existing White Hart Junction of the A419/A420.

What does our path look like? (Milestones)

Milestone	Baseline Completion Dates	Forecast/Actual
Preliminary design stage 1	February 2015	February 2015
Preliminary design stage 2	March 2017	March 2017
Planning application granted	October 2017	October 2017
Land acquisition (CPO)	October 2017	October 2017
(SoS call in/Public Inquiry)	October 2018	October 2018
D&B Tender Process	December 2017	December 2017
Detailed design	December 2018	December 2018
Construction commence	March 2019	March 2019
Construction complete	February 2021	February 2021

Re-base lining

- Original programme plan for WHJ included:
 - allowance for CPO and Secretary of State call
 - a traditional procurement route to construction entailing: detailed design, tender and construction
- Following risk analysis, we do not consider WHJ will be subject to CPO and call in
- Procurement changed from a traditional route to a Design and Build

Are we on track? (Issues/Risks)

G – Cost

- Cost estimates will be refined post preliminary design
- Awaiting update on land costs for CPO
- Results of the QRA have increased the estimate by £2m

G - Quality – Currently no issues with quality

G – Time

- Design work on hold pending completion of route hierarchy review (anticipated report mid November)
- Change control will be issued for LEP approval

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



- option through Highways England Collaborative Delivery Framework
- In light of these opportunities, we have reviewed the programme plan which provides the following benefits:
 - Early contractor involvement to control buildability, quality and cost certainty
 - Streamlining of programme duration to align construction with original target completion

What are we spending?

	15-16	16-17				17/18	18/19	19/20	20/21	TOTAL
		Q1	Q2	Q3	Q4					
Approved LGF Profile	0	0	0.021	0.100	0.479	0.400	0	11.000	10.500	22.500
Actual Spend Incurred (LGF)	0	0	0.021							

Total project spend to date = £0.021m out of a total project budget of £32.8m

What have we done this month?

- Had approval for the procurement process from the NEV Programme Board
- Met with Highways England CDF framework contractors
- Initial meeting held with Atkins regarding preliminary design

What do we need to do in the next 2 months (Actions)

- Start preliminary design
- Receive the modelling report
- Attend LAG & CMT to update on decision for signalised roundabout

Change Control Notification History

Change Control 1 (CR006)

Agreed April 2016

Slip of design milestone 2 by 6 months.

Change Control 2 (CR015)

Submitted in October 2016.

Re-baselining of interim milestones in schedule post new procurement strategy. Completion of project remains as February 2021.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV (vi)	New Eastern Villages Business Case	Laura Jones	Swindon Borough Council	AR	G	

Project Description

Development of the Full Business Case to underpin the six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Management and Commercial Case workshops completed	September 2015	Completed
Options Appraisal Report completed	December 2015	Completed
Appraisal Specification Report completed	December 2015	Completed
Submission of OAR and ASR to DfT for review	December 2015	Completed
Receipt of comments from DfT and agreement of next stage	December 2016	December 2016
Completion of Outline Business Case	May 2017	May 2017

Are we on track? (Issues/Risks)

G – Programme: Comments from DfT have been received on the 2014 Base Swindon Transport Model. SBC’s new professional services consultant [Atkins] is now in place and has been briefed on the model/DfT comments. Atkins has been commissioned to review the DfT comments and identify any technical work required to amend the 2014 Base Model.

Note: the project baseline has, in line with other NEV projects, been re-based.

G – Cost: This work is currently on budget.

What are we spending?

£Ms	2015/2016	2016/2017				2017/18	Total
		Q1	Q2	Q3	Q4		
Profile (LGF)	0.382	0.057	0.018	0.043			0.500
Actual (against LGF)	0.382	0.057	0.018				0.457

Total project spend to date = £0.457m out of a total project budget of £0.5 million.

What have we done in the past 2 months?

- Comments received from the DfT on the LMVR.
- Inception meeting with the new term Consultant (Atkins) regarding the 2014 Base Model.
- Task Order issued to Atkins for review of DfT comments and identification of any technical work required to amend the Base Model to address DfT comments.

What do we need to do in the next 2 months (Actions)

- Respond to the DfT comments with a view to agreeing the suitability of the 2014 Base Model.
- Identify any amendments to the 2014 Base Model to reflect DfT comments with liaison meeting as necessary

Change Control Notification History

Change Control 1 (CR016)

Submitted in October 2016

Re-baselining of schedule post new procurement strategy. Project completion moved by 6 months to May 2017.

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1617/004/CSH	Chippenham Station Redevelopment	Rory Bowen	Wiltshire Council	AG	AG	

Project Description

Enhancement of station facilities including increased car parking, railway crossing provision, retail facilities and public realm improvements.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Activity	Baseline Date	Forecast / Actual	<p>Programme</p> <p>AG – Q2 return provided to DfT which detailed changes to milestones and drawdown profile. DfT have stated that whilst they can accommodate some changes, they do not want the start of works date to move too far.</p> <p>AG – Additional viability assessments are required to better understand the scale of development that is deliverable, the costs, and the appetite of potential development partners. These assessments need to take place before the procurement of the OBC commences.</p>
Expedite full engagement of NR and GWR	June 2016	June 2016	
Develop Project Requirements from Masterplan work	June 2016	June 2016	
Complete Project Feasibility Report precursor to project requirements	June 2016	June 2016	
Option Assessment Report	June 2016	June 2016	
Appraisal Specification Report	June 2016	June 2016	
Single Option Selection / Approval in Principle (Pre-detailed design)	June 2016	June 2016	
Procurement and commencement of GRIP 4/OBC	September 2016	December 2016	
Network Rail/GWR Workshop - GRIP Risk Register - Gateway report	October 2016	Oct/Nov 2016	
Finalise BAPA	November 2016	November 2016	
Viability assessment	December 2016	December 2016	
Outline Business Case	July 2017	July 2017	

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Planning application submitted	August 2017	August 2017
Full approval application submitted to DfT	November 2017	November 2017
Start of works	March 2018	March 2018
Completion of works	October 2019	October 2019

What are we spending?

£Ms	2015/2016	2016/2017				2017/2018	2018/2019	2019/20	Total
		Q1	Q2	Q3	Q4				
Profile	£0.028m	£0.095m	£0.050m	£0.177m		TBC with DfT	TBC with DfT	TBC with DfT	£0.350m
Actual	£0.028m	£0.032m	£0.062m						£0.122m

Total project spend to date: £0.122m
Total project cost: £34.0m

What have we done in the last month? What do we need to do in the next 2 months (Actions)

- Project workshop with Network Rail and Great Western Railway.
- Provided Q2 return to DfT highlighting changes to timescales and funding profile.
- Met with The Scape Group and are exploring potential use of their procurement framework and delivery options in terms of securing a development partner on board early in the process.
- Engaged with Solum to obtain some initial feedback on the preferred option.
- Met with the HCA to discuss further project development.

- WSP Parsons Brinkerhoff to discuss economic assumptions with DfT.
- Project Steering Group meeting scheduled for 3rd November.
- Meeting with Balfour Beatty – 19th October.
- Meeting with Solum – 19th October.
- Complete additional viability assessments.
- Continue engagement with wider NR teams/disciplines

Change Control Notification History

Change Control 1 (CR004)

Agreed in March 2016

Changes to phase 1 schedule. Revised schedule to take into account the development and delivery of the SOBC, OAR, and AST.

Change Control 2 (CR011)

Submitted in October 2016

Changes to overall schedule with completion in October 2019.

City Deal

LEP Programmes Highlight Report to Commissioning Group (3 November 2016)



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/006/CD	Swindon & Wiltshire Higher Futures	Mandy Timbrell	LEP Partnership – SBC/WC	AR	AR	

Project Description

Provision of skills brokerage team to link businesses and military Service Leavers to Level 4 courses provided by out of area Higher Education providers. Aim to address skills gap employers experience at higher levels.

What does our path look like? (Milestones)

Milestone	Baseline	Current Forecast Date
Marketing/Communications		
Develop menu for businesses and updated collateral for all audiences, testing with employers and HEI partners	October 2016	October 16
Update pages on LEP, Work Wiltshire and SBC websites	Mar – Sept 2016	Complete
Procurement process for Higher Futures mini website	August 2016	Complete
Mini website goes live	Feb 2016	Dec 2016
Business Engagement		
Identify and follow up “quick wins” to show value of programme (case studies)	Jan 2016	Complete
Develop KPI tools and set targets for team	April 2016	Complete
Business plan, EE and marketing strategies all aligned and finalised to ensure re-profiled outputs are achieved	Sept 2016	Sept 2016
Develop pipeline of learners to engage 17/18 through levy opportunity	March 17	March 17
Develop relationships with key intermediaries to reach micro and SMEs	Dec 2016	Dec 2016
Military Engagement on hold		
Develop ways of working with CTP	March 2016	June 2016
Review Learner Engagement Strategy	June 2016	June 2016

Are we on track? (Issues)

G – Cost: Spend is £149,413.40 which in line with profile
G – Time: Time scales for the revised plan are back to green with the team having made significant progress over the last month.

AR – Delivery: Working to revised Implementation Plan (IP) and progress being made towards implementation. The website is due for completion in Jan 17. The programme is behind in relation to the achievement of learner outputs this financial year.

Achievement against outputs:

Businesses engaged target by march 17 Sept 16 Oct 16

Total Businesses	37	18	20

Learners committed to starting courses by March 17:

Target by March Sept target Actual to Oct 16 pipeline

Total learners	165	45	39	154

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Identify first cohort of military leavers/ spouses / veterans	May 2016	On Hold
Deliver first courses for military Leavers	On Hold	On Hold
Pathfinder Learning Providers		
Phase 1 co-production meetings	Feb-April 2016	Complete
Development of the HF Offer	April 2016	Complete
Convene strategic group to develop degree apprenticeships	June 2016	September 2016
Team Development		
Develop individual action plans and set KPIs	September 16	Complete
Confirm outputs profile, income and budget	March 2016	Complete
Data and admin systems in place (CRM)	April 2016	Complete

Further issues/risks

- Website is critically behind schedule and is having an adverse effect on the programme. The new target date for launch is Jan 17.
- Awaiting response from BIS on next steps to review outputs
- Learner numbers for 16/17 behind target
- Military engagement on hold
- Commissioning Group carrying out a deep dive in November

What are we spending? (Total Project)

£Ms	2015/2016	2016/2017				2017/18	2018/19	2019/20	Total
		Q1	Q2	Q3	Q4				
Profile (LGF)	£0.374m	£0.77m	£0.075m	£0.100m	£0.100m	£0.337m	£0.347m	£0.358m	£1.768m
Actual	£0.32m	£0.078m	£0.072m						£0.469m

Note: LGF profile includes revenue generated by project.

What have we done this month (Progress)

- Put short term action plan in place to get the programme back on track
- Developed new marketing materials which demonstrate how Higher futures is a solution to employer problems – includes a menu, learner and employer leaflets
- Held first meeting for degree apprenticeships strategy group and agreed TOR, online meeting with UVAC to

What do we need to do in the next 2 months (Actions)

- Further develop strategy to engage micro and small businesses, continue to engage with intermediaries
- Team working towards KPIs to ensure pipeline of businesses engaged weekly, reports to monitor impact and conversion rate.
- Continue to test new marketing materials with businesses and providers, taking on board feedback and adjusting the materials as necessary
- Continue to engage new businesses and learners, identifying quick

support strategy development

- Employer engagement activity, resulting in an additional 16 engaging with HF from August to October.
- Added 1139 new contacts to Higher Futures database, with a further 2000 to be added in the next month. This will enable effective sector based targeted campaigns.
- Issued MOUs to all learning providers, have had 4 returned signed to date.
- Website procurement process went out to tender and contract due to be awarded this week, website to be developed by Jan 17
- Sent out brokerage tenders for a further 3 businesses to a range of providers and presented proposal to a further business for upskilling 23 employees
- Team had 1.5 days training on consultative selling skills, which included developing a clear and concise value proposition and resulted in the development of a toolkit for brokerage team.
- Received excellent feedback from our first brokerage project, who have now selected a provider and are co-designing bespoke higher level training for 20 staff with USW.
- Commenced research into local small and micro businesses, and delivered presentations to some key intermediaries.
- Developed systems for reporting and first suite of reports attached
- Meeting with engineering businesses and key intermediaries (NMI, ESCO and UKESF) promoting HF as the voice of the employers

wins to show impact quickly

- Develop case studies and video clips for website and social media
- Team coaching session planned for November with consultative sales trainer to keep momentum going and reflect on journey so far
- Presentation to commissioning group to inform deep dive on the 3rd November
- Continue to develop team through coaching and field visits.
- Delivery of CIPD / Higher Futures leadership and management insight session to 70 HR managers in Swindon 2nd Nov

Careers and Enterprise Company (CEC)

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GEN/001/CEC	Swindon & Wiltshire Enterprise Adviser Network	Laura Eames (Wiltshire Council)	Wiltshire Council & Swindon Borough Council	G	G	

Project Description

Matching of senior managers from local businesses with secondary schools and Special Schools to support careers advice strategy and development of Employer Engagement Plans. The plans will describe how the schools will integrate employers into young people careers education in order to improve educational outputs and destinations.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
2016/17 funding contracts signed and grant offer letter returned to CEC.	Aug 2016	Aug 2016
Wiltshire & Swindon Enterprise Adviser Forums held.	Aug 2016	Aug 2016
Programme Management meeting and 16/17 budget review.	29.9.16	29.9.16
37 Enterprise Advisers matched with schools/colleges across LEP area.	Sept 2016	Sept 2016
Wiltshire EA Forum	13.10.16	13.10.16
Quarter 4 (Jul-Sept 16) claim and financials due to be submitted to C&EC and signed off.	Oct 2016	Oct 2016
Swindon & Wiltshire EA & Schools Routes to Employment Forum	20.10.16	20.10.16
Joint coordination with National Careers Service Inspiration and Employer Engagement Conference to align to SWEAN.	Dec 2016	Dec 2016

Are we on track? (Issues/Risks)

G – Delivery mechanism:
The SWEAN continues to lead nationally, exceeding locally set targets of schools/colleges engaged and Enterprise Advisers recruited with almost full coverage of the SWLEP area. Wiltshire Council Economic Development and Planning directorate is about to implement a restructure. The new structure retains the same capacity as is currently available to deliver SWEAN and an increased management resource to oversee it. There is the potential for the restructure to impact on staff continuity within the team but the risk is small as there are no redundancies proposed. Increasing resilience is a key priority in the restructure to ensure that continuity can be ensured for future delivery. The process of appointing to new positions is expected to take place in November/December and if there are any changes in staff there will be full handovers and introductions to key contacts.

G – Cost: Fourth financial claim due to be submitted to the C&EC Oct 2016. Ensuring all EC's remain in post, an incentive payment of £25,000 will also be available in March 2017 to

support the expansion of the EAN.

G – Timing: Delivery underway since January 2016. Grant offer letter and contract signed off by Accountable Body/LEP Aug 2016 for 16/17 funding (up to 31st August 2017). 50% MATCH funding requirement based on same model of delivery as Yr 1. LA MATCH funding confirmed for Yr 2.

What are we spending?

	2015/16	2016/17	Total
£Ms			
Profile	0.250	0.2	0.450
Actual	0.206		0.206

Note: 50% of this funding is from CEC and 50% is match funding from Wiltshire Council and Swindon Borough Council

What have we done this month?

Since August Highlight report:

- 46 schools/colleges & 46 Enterprise Advisers officially engaged with EAN since delivery began Jan 2016 (37 matched with schools/colleges).
- 2016/17 funding contracts signed by Accountable Body on behalf of LEP. Grant offer letter returned to CEC (Aug 2016)
- Programme Management 16/17 budget review meeting (2.8.16 & 29.9.16)
- Successful, well attended EA forums held 18.8.16 (Wiltshire) 17.08.16 (Swindon).
- Support to C&EC with appraisal of C&EC Mentoring Fund bids to align with EAN (Aug/Sept 2016).
- Wiltshire Council press release issued 10.10.16 in partnership with Siemens Rail and STEM workshops in partnership with EAN.
- Wiltshire EA Forum hosted by Atkins Global.(13.10.16)
- Apprenticeship presentations, workshops, support with mock interviews,

What do we need to do in the next 2 months (Actions)

- Fourth financial claim (Jul-Aug) submitted to CEC (19.10.16)
- Final plan and budget confirmed for activity/roll-over and incentive payment.
- Sign-off risk and communications plan.
- EA, school/stakeholder forum (Swindon, 20.10.16)
- School information CPD session for EA's delivered by Wiltshire Council School Effectiveness Team (Nov 2016).
- School/EA feedback surveys to be issued around impact tracking.
- Support the roll-out of the CEC Mentoring project across SWLEP.
- Monitoring and reporting to SWLEP Board, Skills & Talent Sub group, CEC
- 1:1 work with EA's, schools & EC's - completing needs analysis/developing effective employer engagement strategy/increased

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



work experience placements and site visits.

- Ongoing 1:1 work with EA's, schools & EC's - completing needs analysis/ developing effective employer engagement strategy/increased business engagement.

business engagement and activities to complement the EAN Eg. apprenticeship awareness presentations/workshops planned for 11 schools across SWLEP. CEC Fund projects to provide 231 new work experience places in Swindon, 1061 students signed-up to take part in Nationwide Financial Awareness workshops.

Department of Business Energy and Industrial Strategy (BEIS)

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GEN/002/GH	Growth Hub	Ian Durston	LEP	AG	AG	

Project Description

Provision of an online portal to sign post businesses to relevant business support provision in the area, both from the private and public sector. Supplemented by number of business support services from Unitary Authorities with Growth Hub portal acting as 'umbrella'.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
LEP Marketing Manager in place	Sept 2016	Sept 2016
ESIF SME Growth project starts	1 Nov 2016	1 Nov 2016
Complete Portal Project Manager Commissioning	Oct 2016	Nov 2016
Complete Spec for portal development	Nov 2016	Dec 2016
Complete procurement process to appoint portal development contractor	Dec 2016	Jan 2016
Complete portal development and accept	TBA	

Are we on track? (Issues/Risks)

G – Delivery to date: Delivery during 15/16 was in partnership with Inspire who managed portal and marketing plus face to face service (through Wiltshire Business Support Service Contract).

AG – Delivery Going Forward: Focus on development of more interactive portal using BEIS funding. Need to get resource in place to manage work - commissioning beginning. Current portal to be maintained by Inspire. Face to face service being separated out and has been commissioned through ESIF SME Growth project. Contract due to start beginning of November.

What are we spending?

£Ms	2015/2016	2016/2017				2017/18	Total
		Q1	Q2	Q3	Q4		
Profile (BEIS)	0.25	0.027	0.041	0.0685	0.0685	0.205	0.66
Actual (against BEIS)	0.25	0.022	0.011				0.283

What have we done in the past 2 months?

- Written draft specification for portal development project manager commissioning

What do we need to do in the next 2 months (Actions)

- Oversee start up of ESIF SME Growth project
- Continue current portal maintenance
- Carry out commissioning process for portal development project manager

Growing Places Infrastructure Fund (GPIF)

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/001/CAS	GPIF – Castledown Business Park	Scott Anderson	Wiltshire Council	G	G	

Project Description

Development of latest phases of 33 acre Castledown Business Park in Ludgershall (office, industrial and warehouse uses).

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Repayment of loan to LEP	TBA	

Are we on track? (Issues/Risks)

G – Status: £2.54m loan paid to project in 2014/15. Payment back to LEP originally scheduled for 2015/16 but LEP Board agreed at March 2016 Board Meeting that loan will be repaid when funding is required to satisfy the drawdown requirements of other projects as they come forward.

What are we spending?

£Ms	2014/15	2015/16	2016/17	2017/18
Outgoing Loan	2.54			
Repayment	TBD			

Outgoing loan has been issued

What have we done in the past 2 months?

- None

What do we need to do in the next 2 months (Actions)

- None

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/002/KIM	GPIF – Kimmerfields	Deborah Heenan	Forward Swindon	AR	AR	

Project Description

Regrading of Fleming Way in order to extend the Central Business District in Swindon town centre as part of the Kimmerfields development.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)																
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>Enter Developer Agreement</td> <td>Dec 2016</td> <td>TBA</td> </tr> <tr> <td>Issue Loan to FSL</td> <td>Jan 2017</td> <td>TBA</td> </tr> </tbody> </table>			Milestone	Baseline	Forecast/Actual	Enter Developer Agreement	Dec 2016	TBA	Issue Loan to FSL	Jan 2017	TBA	<p>AR – Status: £4.5m funding agreement has been signed, but release of monies is dependent on recipient entering into their own funding agreement with a developer by the end of 2016. This has not yet happened due to delays with a CPO (judicial challenge). It is unclear whether FSL expect to meet this deadline.</p>							
Milestone	Baseline	Forecast/Actual																	
Enter Developer Agreement	Dec 2016	TBA																	
Issue Loan to FSL	Jan 2017	TBA																	
What are we spending?																			
£Ms		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25									
Outgoing Loan		0.15	0.384	1.866	2.1														
Repayment							1.0	1.0	1.0	1.5									
Outgoing loan has not been issued																			
What have we done in the past 2 months?					What do we need to do in the next 2 months (Actions)														
<ul style="list-style-type: none"> Chased FSL on status of developer agreement 					<ul style="list-style-type: none"> Push FSL for response on whether expect developer agreement to be in place by end of 2016. 														

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/003/PL	GPIF – Park Lane Corsham	Scott Anderson	Bath ASU	AG	AG	

Project Description

Development of facilities at Bath ASU - a pharmaceutical company based in Corsham.

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)									
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>Complete Funding Agreement</td> <td>Aug 2016</td> <td>Nov 2016</td> </tr> <tr> <td>Issue Loan to Bath ASU</td> <td>Sept 2016</td> <td>Dec 2016</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/Actual	Complete Funding Agreement	Aug 2016	Nov 2016	Issue Loan to Bath ASU	Sept 2016	Dec 2016	<p>AG – Status: £1.85m loan requested. Delays have been experienced in signing the funding agreement due to issues with the security provided by the recipient. These have now been resolved and a funding agreement and release of monies is expected shortly.</p>
Milestone	Baseline	Forecast/Actual								
Complete Funding Agreement	Aug 2016	Nov 2016								
Issue Loan to Bath ASU	Sept 2016	Dec 2016								

What are we spending?

£Ms	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan	1.85								
Repayment			0.65	0.6	0.6				

Outgoing loan has not been issued

What have we done in the past 2 months?	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> Resolved issues around security for loan 	<ul style="list-style-type: none"> Sign funding agreement Issue loan to Bath ASU

**LEP Programmes
Highlight Report to Commissioning Group (3 November 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/004/WCH	GPIF – Wichelstowe (Jnc 16)	Tim Mann	Swindon Borough Council	AG	AG	

Project Description

Major improvements to M4 junction 16 slip roads and approaches in order to support delivery of Wichelstowe housing development..

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)									
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>Complete Funding Agreement</td> <td>Aug 2016</td> <td>Nov 2016</td> </tr> <tr> <td>Issue Loan to Swindon Borough Council</td> <td>Sept 2016</td> <td>Dec 2016</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/Actual	Complete Funding Agreement	Aug 2016	Nov 2016	Issue Loan to Swindon Borough Council	Sept 2016	Dec 2016	<p>AG – Status: £2.5m loan requested. There have been issues with the recipient over the complexity of the required funding agreement. A more simplified version is being looked at with discussions taking place between recipient and Ashfords.</p>
Milestone	Baseline	Forecast/Actual								
Complete Funding Agreement	Aug 2016	Nov 2016								
Issue Loan to Swindon Borough Council	Sept 2016	Dec 2016								


What are we spending?

£Ms	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan	1.17	1.33							
Repayment					2.5				

Outgoing loan has not been issued

What have we done in the past 2 months?	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> Proposed simplified funding agreement 	<ul style="list-style-type: none"> Agree funding agreement with Swindon Borough Council Issue loan to Swindon Borough Council

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	Joint Strategic Economic Committee Meeting 15 December 2016
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Security Level:	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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Meeting & Date:	Joint Strategic Economic Committee Meeting – Thursday, 15 December 2016		
Subject:	LGF Finance Summary		
Attachments:	None		
Author:	Ilan Durston Supported by Leanne Sykes	Total no of sheets: (inc cover sheet)	5

Papers are provided for:	Approval <input checked="" type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input type="checkbox"/>
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Summary & Recommendation:

Summary

This paper summarises the current financial status across the various streams of LGF funding and explains the approach with regards to dealing with the variances in actual spend against the baseline grant issued by Central Government.

The SWLEP Board approved in principal the approach outlined in this paper.

LGF Finance Summary

I. LGF

The following projects fit into this category

Growth Deal Round 1

- A350 Chippenham Bypass Dualling (Bumpers Farm)
- A350 Chippenham Bypass Dualling (Badger, Brook and Chequers)
- A429 Access Improvements (Malmesbury)
- LSTF Sustainable Transport (Swindon)
- M4 Junction 15 Improvements
- M4 Junction 16 Improvements
- Porton Science Park
- Swindon Rapid Transit

Growth Deal Round 2

- Mansion House (Corsham)
- M4 Junction 17 Improvements
- Swindon Bus Exchange
- Yarnbrook West Ashton Relief Road

Figure I shows the position of total cumulative spend against the total cumulative grant.

For spend, 15/16 figures are actuals and 16/17 figures onwards are projected.

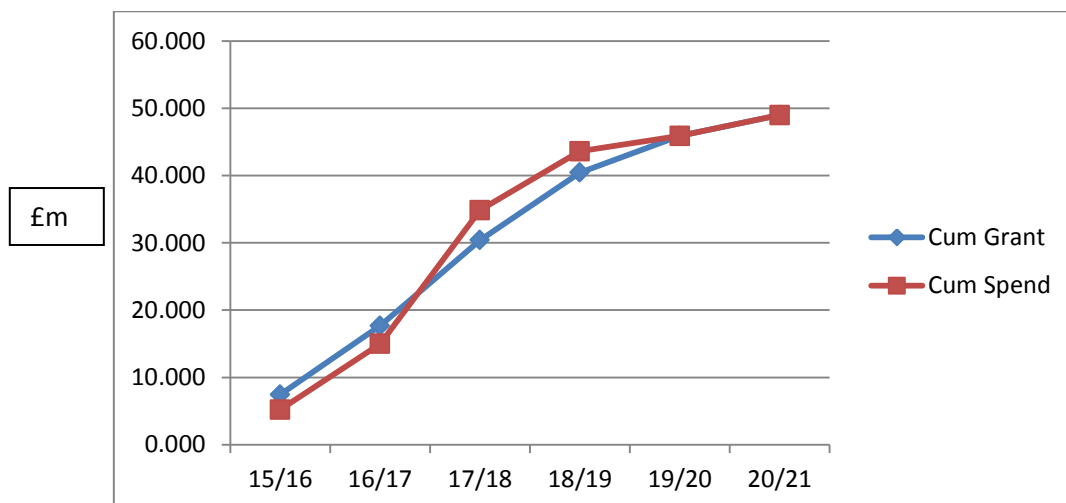


Figure I

In 15/16, there was an underspend of £1.619m. This was mainly due to the delays to Porton Science Park while ESIF funding was agreed. We do not lose this money as BEIS effectively allow us to carry it over to the next year by badging spend against Wiltshire Council Capital projects to show full grant spend and then releasing the money back to LGF the following year.

In 16/17, there is still expected to be an underspend at the end of the year of £2.685m. This is due to further delays with the spend on Porton Science Park (though construction has now started on this project) and delays to the Corsham Mansion House project.

In 17/18 and 18/19 however, we are forecasting overspends by the end of each year of 4.442m and £3.177m respectively. This is due to the acceleration of the A350 Chippenham Bypass Dualling (Badger, Brook and Chequers) project and the M4 Junction 17 Improvements project. Also the Swindon Bus Exchange project is estimating to spend earlier than expected, though this project is currently suffering delays due to CPO issues.

Wiltshire Council have recently agreed to cash flow the A350 and Junction 17 projects, which addresses the majority of this overspend, resulting in the graph in Figure 2:

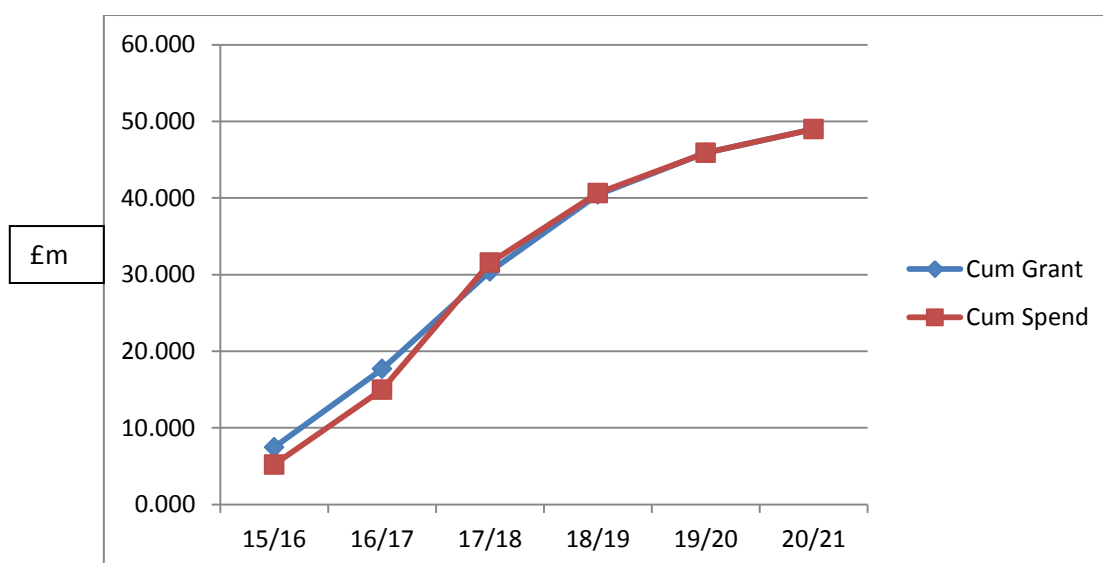


Figure 2

The remaining £1.15m overspend in 17/18 could be addressed by similar cash-flowing being carried out for the Swindon Bus Exchange by Swindon Borough Council – this is still in discussion but is expected to be feasible.

2. LGF – DfT Projects

The following New Eastern Villages projects, while LGF projects, are funded by DfT with separate funding conditions, so are accounted for separately:

- NEV – Greenbridge Roundabout
- NEV – West Of A419 (Package 2)
- NEV – Geat Stall Bridge
- NEV – A420 Gablecross

Figure 3 shows the spend profile for this fund:

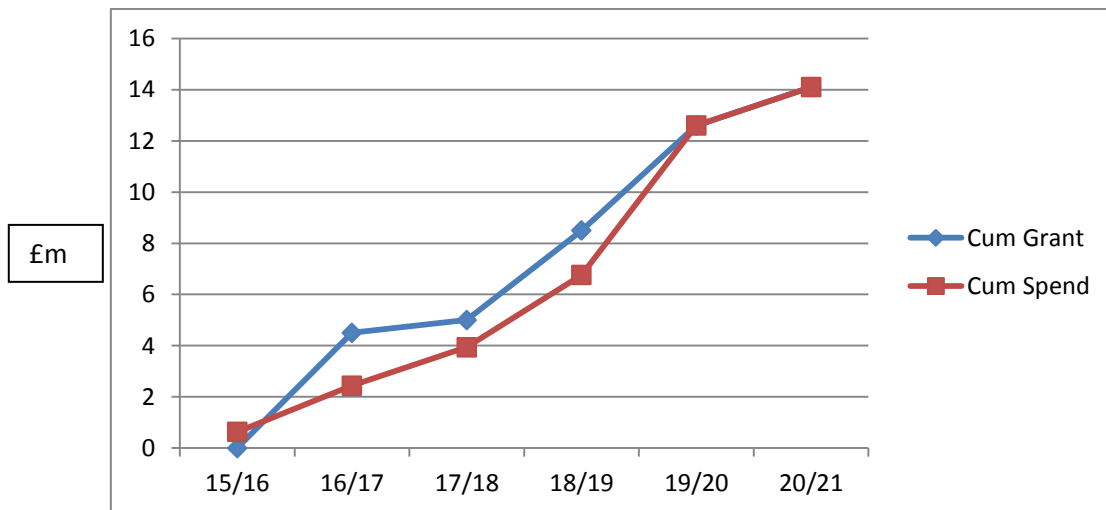


Figure 3

The underspends in 16/17 and 17/18 are due to slippages to the A420 Gablecross project and in 18/19 due to a change in spend profile to the Great Stall Bridge project. Discussions will be held shortly with DfT to explain this and arrange for the grant profile to be changed accordingly.

3. DfT Retained Projects

The following projects have been retained by the DfT which require project status reporting as well as them controlling the grant payments:

- NEV – Business Case
- NEV – Southern Connector Rd
- NEV – White Hart Junction
- Chippenham Station Hub
- Whichelstowe Western Access

Figure 4 shows the spend profile for this fund:

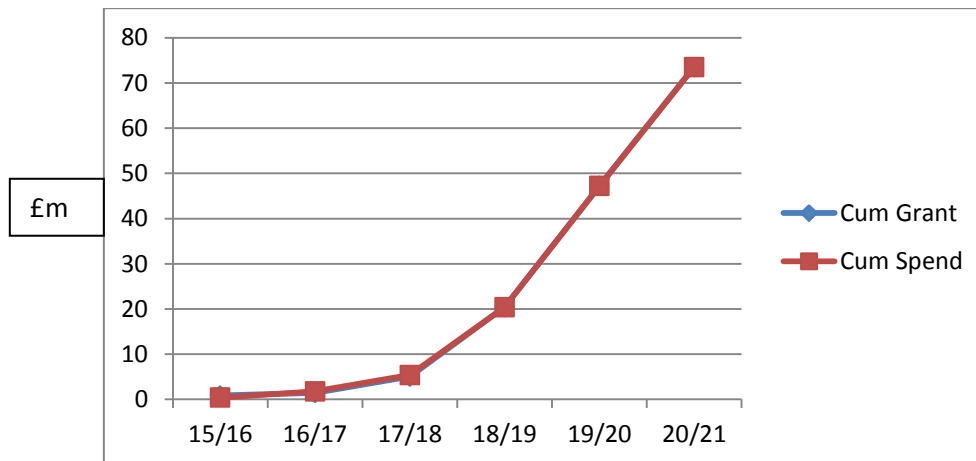



Figure 4

While there has been some delay in spending in 15/16, this has been communicated to and agreed with DfT and future spending is to the grant profile.

4. Recommendation

A more detailed paper will be presented to the SWLEP Board in January 2017, but the Board approved in principal the approach outlined in this paper.

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	<h2 style="margin: 0;">Joint Strategic Economic Committee Meeting</h2> <h3 style="margin: 0;">15 December 2016</h3>
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Security Level:	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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Meeting & Date:	Joint Strategic Economic Committee Meeting – Thursday, 15 November 2016		
Subject:	European Structural and Investment Funds Programme 2014-2020		
Attachments:			
Author:	Julian Head	Total no of sheets:	5

Papers are provided for:	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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Summary & Recommendation:

General Outlook

Following the assurances given by government over the summer and autumn, in response to the vote at the EU-referendum, it is now clear that the ESIF programme will continue. Projects contracted prior to the UK's exit with the EU will continue to be funded.

The government's public statements on Article 50 process means that projects ought to be contracted in good time before March 2019, though perhaps could run for a three further years. The ESIF scheme runs from 2014 to 2020, with the possibility for projects running until 2023. A pragmatic approach is being taken by the partners. Further calls are in development so that the area maximises the opportunities from ESIF over coming years.

Programmes are about to restart after the recent hiatus. Calls for projects for the rural programme and low carbon are ready to be published. In the first part 2017, local specifications will be ready for the next call rounds for both European Social Fund (ESF) and European Regional Development Fund (ERDF). It is perhaps still possible that calls will be made in 2018, but at some point the government will need to draw a line allowing time for a final round of projects to be contracted.

ESIF Sub-Committee

The Committee last met on 24 November 2016, and received progress updates from the Managing Authority, on plans for the rural growth programme and to consider how it recruits members where vacancies have opened.

Programme performance

European Social Fund (ESF)

The Swindon and Wiltshire area is now seeing over £12m of funding, almost 75% of its ESF allocation, contracted to providers of critical services actively supporting people and businesses, upskilling workers and making the area more competitive.

Five providers, delivering six projects for employability, workforce skills, careers education, NEET-prevention and for older workers are underway. A partnership approach to promoting social inclusion - by helping people towards work – has commenced across all areas. Many providers are working in partnerships with over 30 local training bodies, colleges, social enterprises and charities involved. Services are being integrated with local delivery infrastructure by the SWLEP team and partners.

In summary Programme performance figures are:

ESF – Committed funds		Allocation	Contracted amount	% of allocation contracted	Remaining allocation ¹
Priority 1	Inclusive Labour Markets	£9.07m	£7.75m	85%	£1.32m
Priority 2	Skills for Growth	£7.85m	£4.89m	62%	£2.96m
Total		£16.92	£12.64m	74%	£4.28m

European Regional Development Fund (ERDF)

The ERDF has projects committed for over £6m of support, including Porton Science Incubator and health and life science sector growth. Wiltshire Council will lead the SME Growth project to support all SMEs, with focus on start-up and high growth, whilst regional projects are helping manufacturing business productivity, growing exports, and for business innovation. The Swindon and Wiltshire Growth Hub is working with ERDF and ESF projects to ensure integrated support for SMEs. £5m of funds for Low Carbon projects are due to be published by the Managing Authority shortly.

In summary Programme performance figures are:

ERDF – Committed funds		Allocation	Committed to contracts	% of allocation contracted	Remaining allocation ²
Priority 1	Research & development	£6.72m	£4m	59%	£2.72m
Priority 3	SME Competitiveness	£4.78m	£2.21m	71%	£2.57m
Priority 4	Low Carbon Economy	£5.43m	£0m	0%	£5.43m
Total		£16.95m	£6.21m	37%	£10.72m

¹ Subject to future iterations of £:€ exchange rate.

² Subject to future iterations of £:€ exchange rate and change request by Skills Funding Agency.

Project details

Appendix I includes tables that show break down of programmes by project, funding and duration.

Programme developments

Rural Growth Programme

Rural businesses will shortly be able to apply for up to £3.9m of capital grant awards to support a range of sustainable growth projects. Grants will be available to food manufacturing businesses in towns, in a programme that will also focus on rural tourism, environmental goods and natural capital.

The programme is run by the Rural Payments Agency in conjunction with local partners. Plans are being put in place to maximise the investment from public funds into the local economy working with the SWLEP's Rural Economy Sector Group.

European Social Fund (ESF)

The SWLEP Skills and Talent Subgroup's Skills Plan will provide an informative evidence-base for future ESF calls. These are likely to include support for apprenticeships and other schemes dedicated to improving local people's workforce skills.

European Regional Development Fund (ERDF)

The ESIF sub-Committee is advising on the types of potential projects it foresees. Local specifications for anticipated future calls for projects are being developed to increase research, development and business innovation facilities, support local digital industries and ensure a coherent, strategic approach to inward investment. Arrangements for post-Brexit must also feature in discussions with the Managing Authority.

Technical Assistance project

Swindon and Wiltshire is now receiving additional support for the ERDF programme. A small team is being assembled to publicise and promote the opportunities from the funding and to support further development of the programme. Activities will include holding events that promote calls for projects and programme achievements, help for applicants so that projects are effective in the local area, ensuring that Sustainable Development and Equality feature across the programme, and development of future arrangements and priorities for funding research, innovation, low carbon and key sectors.

APPENDIX I

Table I - ERDF		Provider	ERDF Commitment	2016	2017	2018	2019	Remaining amounts
ERDF Priority 1 - Promoting Research and Innovation								
1	Porton Science Incubator -	Wiltshire Council	£3,000,000	01-Feb	31-May			£2,726,732
2	Innovate 2 Succeed	EEN/ BusinessWest	£500,000	01- June			01-Jun	
3	Health & Life science Hub	Wiltshire Council/ AHSNs	£500,000	21-Nov			Nov	
ERDF Priority 3 - Enhancing the Competitiveness of SMEs								
4	SME Growth	Wiltshire Council/ Swindon Borough	£1,200,000	17 -Nov			Nov	£2,573,804
5	Export for Growth	DIT (UKTI) / BusinessWest	£599,883	01-Aug			01-Aug	
6	Manufacturing Programme (LMAP)	SWMAS	£414,665	01-Apr			30-Jun	
ERDF Priority 4 - Supporting the shift towards a low carbon economy in all sectors								
7	Energy efficiency for businesses		£500,000		Expected for calls to be made in Dec 2016, projects are likely to continue for 2 - 3 years – potentially into 2020			£436,151 (all held subject to 2018 Performance review)
8	Enabling Renewables Markets		£2.250,000					
9	Low Carbon built environment		£2.250,000					

Table 2 - ESF		CFO / Provider	ESF Commitment	2016	2017	2018	2019	Remaining amounts
ESF Priority 1.1 - Access to employment for job seekers and inactive people								
1	Employability skills	DWP / Working Links	£3,000,000	Start 09 Jan 2017			End Sept 2019	£397,472
2	Older workers support	SFA / Learn Direct	£950,000	Start due November		End 31 July		
ESF Priority 1.2 - Labour market integration of young people								
3	Your Time - NEET – young people skills coaching	SFA / Learn Direct	£999,389	Start 01-Apr		End 31 July		£727,372
4	Raising Aspiration (NEET & IAG)	SFA / CSW	£800,000	Start due November		End 31 July		
ESF Priority 1.4 - Active inclusion & participation								
5	Building Bridges – Promoting Social inclusion	Big Lottery / Community First	£2,000,000	Start 01-July			End July 2019	£197,183
ESF Priority 2.1 - Lifelong learning for all age groups								
6	Skills brokerage	SFA / Serco	£4,445,229	Start due November		End 31 July		£2,962,922
7	Raising Aspiration (EET & Employment)	SFA / CSW	£444,444	Start due November		End 31 July		

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